

Professional Licensing Agency  
402 West Washington Street  
Room W072  
Indianapolis, Indiana 46204



Michael R. Pence  
Governor of Indiana  
Nicholas W. Rhoad  
PLA Executive Director

December 22, 2014

### Certificate of Authority Renewal and Annual Reports Notice

You may renew online at <http://www.in.gov/pla/license.htm> or complete and mail this document to the address in the top left corner. If this document is postmarked after your certificate of authority expiration date you will be prohibited from selling goods and services in advance of need until the certificate of authority is renewed.

#### LICENSEE INFORMATION: Update address, if needed, and provide a current phone number and email address

Licensee Name	License Number	Expiration Date	No Fee Required
Street Address:	City	State	Zip
Phone Number	Email Address		

#### RENEWAL INFORMATION

- The State Board of Funeral and Cemetery Service suspended payments to the preneed consumer protection fund for contracts sold in the calendar year 2014, therefore when you file this renewal of certificate of authority by March 1, 2015, you will not be required to make the payments pursuant to IC 30-2-13-27 and IC 30-2-13-29(h). The board has also suspended payments to the preneed consumer protection fund for contracts sold in the calendar year 2015. When you renew your certificate of authority March 1, 2016 you will not be required to make the payments pursuant to IC 30-2-13-27 and IC 30-2-13-29(h).
- Your funeral home/cemetery/crematory license number is your **login and password** to renew online at <http://www.in.gov/pla/license.htm>.
- After your certificate of authority has been renewed you will need to print a free license card or order one from our website at [www.in.gov/pla/license.htm](http://www.in.gov/pla/license.htm) to comply with the posting requirement.

#### LICENSEE AFFIRMATION

I hereby swear or affirm under the penalties of perjury that the information provided here is true and correct to the best of my knowledge.

Signature of Licensee

Date (month, day, year)

Visit [www.pla.in.gov](http://www.pla.in.gov) for additional information regarding your license.

If you have any questions for the State Board of Funeral and Cemetery Service please email [pla12@pla.in.gov](mailto:pla12@pla.in.gov) or call 317-234-3031.

#### FOR OFFICE USE ONLY

Date Received: